



LaPont Language Centre

Member of the ATA

Box 1663
Coorparoo
4151

Ph 07 38227757
info@lapont.com
www.lapont.com

ENROLMENT FORM

STUDENT'S NAME: _____

CONTACT DETAILS:

Phone (Work)	(Home)	(Mobile)
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Email: _____

Residential address	Suburb	Post code
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LANGUAGE PROGRAM:

French Italian Spanish Mandarin Japanese

Adult Beginner classes	<input type="checkbox"/>
Adult Intermediate Classes	<input type="checkbox"/>
Advanced/Conversation	<input type="checkbox"/>
Intensive Corporate Communications	<input type="checkbox"/>

HOW TO SEND:

Post to: Box 1663, Coorparoo, Qld. 4151 **or,** Fax: (07) 3822 7756

Office use only

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_____	_____

TERM AND CONDITIONS OF ENROLMENT

1. Fees

Language Course \$350.- (10 weeks Adults Classes)
Family and return student's discounts (please check with office)
Students must enroll for the entire course.

2. Booking Fee

To confirm your enrolment you will need to pay a booking fee \$70.- equal to two classes.
Deposit will be deducted from the total amount outstanding.

3. Payment of fee

Pro-rata payment is not available.
Full payment less booking fee is required at time of registration.

Payment may be paid by either:

- Cash
- Credit Card Payments online visit www.lapont.com
- Cheques made payable to: Lapont Language Centre
- EFT Name Lapont Language Centre
BSB: 014-218 Account No. 5724-69795

4. Missed Classes

Regular attendance is essential. If you miss a class you can arrange a catch up lesson (1) with your teacher, or attend another class the same week provided there are places available.

5. Refund Policy

No refund, or credit will be given should a student fail to attend a class or leave before the end of the course.

Lapont Language Centre reserves the right to cancel classes if a minimum number of students is not reached, students will be fully refunded or transferred to another class.

OUR COMMITMENT

It is our aim to provide quality Language Courses based on the Communicative approach to teaching. Our main focus is to plan activities to maximize the use of conversational language with less emphasis on grammar.

Since our primary objective is on speaking and listening as well as the rapid development of speech and pronunciation, class sizes are limited to small groups.

To ensure the best quality in teaching, we reserve the right to redirect a student to another class level if the student's level does not match the rest of the class.

YOUR COMMITMENT

I agree to abide by the policies and procedures as indicated in the enrolment terms and conditions, and in particular to:

- Consistency and punctuality
- Missed classes and refund policy
- Payment of fees

Signed

Date.....